



Village of Richton Park

Sign Permit Application Packet

Department of Planning and Zoning

Village of Richton Park, Illinois

Sign Permit Application

The following information is necessary to assist the Building and Planning Departments in evaluating a sign application for conformance with the established regulations of the zoning ordinance. Please provide as much detail as possible for each question. If additional space is necessary please write on the back on the appropriate page. This will allow the Building and Planning Departments to quickly and effectively evaluate applications.

Property / Business Address: _____

Property Owner Address and Phone: _____

() _____

Contractor Name / Address / Phone: _____

() _____

Current Zoning of Property: _____

Current Land-Use / Business: _____

Type of Sign: _____

Method of attachment: _____

Type and # of fasteners to be used: _____

Construction Value: \$ _____

Sign Height: _____ **Sign Width:** _____ **Total Sign Area:** _____

Façade Height: _____ **X Façade Width (Building or Unit):** _____ =
(grade to top roof line) (circle one)

Total Façade Elevation: _____ (height x width)

Number of Sign Faces: _____

Illumination: Yes _____ No _____

Type of Illumination (if appropriate): _____

Please be advised that the total sign area may not exceed 15% of the building or unit's façade.

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Color Rendering / Photo:

Please attach a color rendering or photo of the proposed sign (show the location, dimensions, means of attachment with number of attachment devices, type of illumination, if applicable, and contents and materials used for the proposed sign and supporting structure):

I (we) do hereby certify that the information provided above and in any papers, plans, or documents submitted herewith are to the best of my (our) knowledge true. I (we) agree to reimburse the Village of Richton Park for any other expenses outside the general administration costs incurred as a result of this petition (i.e. engineering, legal, staff, or other permit fees).

Applicant

Date

Property Owner (if different from applicant)

Date

FOR OFFICE USE ONLY:

Date Received / By

Date Approved / By