

# Village of Richton Park

**2019**

## Fire & Police Commissioner's Annual Report

Submitted by:

Burdell Chapman  
Chairman  
Village of Richton Park



# Village of Richton Park

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## Board of Fire & Police Commission

February 6, 2020

Mr. Richard Reinbold, Village President  
Board of Trustees  
Mr. Regan Stockstell, Village Manager  
Village of Richton Park  
4455 Sauk Trail  
Richton Park, Illinois 60471

Dear Mr. President, Board of Trustees and Village Manager:

Enclosed is the **2019 Fire & Police Commissioner's Annual Report**. This report summarizes meetings, seminars and other information concerning the Fire & Police Commission.

Sincerely,

A handwritten signature in cursive script that reads "Burdell Chapman".

Burdell Chapman  
Chairman  
Fire & Police Commission

BC/vz

cc: Elvia P. Williams  
Chief of Police

Enc.

## **Richton Park Fire & Police Commissioners**

Burdell Chapman, Chairman  
Member since December, 1993

Keith Brown, Secretary  
Member since December 13, 2010

Felicia Chase, Member  
Sworn in on June 10, 2019

*Lee Long, Member  
Member since December 13, 2010  
Resigned March, 2019*

### **Meetings**

#### **Quarterly Meeting**

**Thursday, February 7, 2019**

**6:30 p.m.**

**Richton Park Municipal Building – Board Room**

In attendance:

Chairman Burdell Chapman  
Secretary Keith Brown  
Member Lee Long  
Police Liaison Douglas Nieukirk  
Recording Secretary Virginia Zurek – absent

#### **Quarterly Meeting**

**Tuesday, August 13, 2019**

**6:30 p.m.**

**Richton Park Municipal Building – Board Room**

In attendance:

Chairman Burdell Chapman  
Secretary Keith Brown  
Member Felicia Chase  
Police Liaison Douglas Nieukirk - absent  
Recording Secretary Virginia Zurek

## **Meetings** (continued)

### **Quarterly Meeting**

**Thursday, November 7, 2019**

**6:30 p.m.**

**Richton Park Municipal Building – Board Room**

In attendance:

Chairman Burdell Chapman  
Secretary Keith Brown  
Member Felicia Chase  
Police Liaison Douglas Nieukirk  
Recording Secretary Virginia Zurek

## **Training**

Chairman Burdell Chapman attended the Fall 2019 Seminar which was held at the Hotel Arista in Naperville, IL on November 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup>.

Member Felicia Chase attended the Fall 2019 Seminar which was held at the Hotel Arista in Naperville, IL on November 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup>. Member Chase participated in three training modules at the seminar.

## **Testing**

Entry Level testing was administered in January, 2019. Following is miscellaneous information and candidate counts for the Entry Level testing process.

- 69 started the application process
- 69 turned in their packets to I/O Solutions (our testing vendor)
- 0 applications disqualified at deadline (due to failed background investigations or polygraph the last two tests – per Chairman Chapman & Attorney Broihier)
- 3 applications declined at grace period
- 66 written test
- 58 showed up to take the written test
- 8 did not show up for the written test
- 2 left during the written test
- 56 written test
- 42 passed the written test
- 14 failed the written test
- 42 oral interview
- 37 passed the oral interview
- 3 no shows for the oral interview
- 1 failed the oral interview
- 1 withdrew from testing
- 37 on the Final Eligibility list

## **Hearings**

No hearings were scheduled in 2019.

## **New Hire Process**

Five candidates were no longer interested/took other positions and asked to be removed from the Final Eligibility List.

Detectives conducted seven background investigations on our candidates. Six candidates passed the backgrounds and one candidate failed the background.

Five candidates were administered the polygraph exam. Four candidates passed the polygraph exam and one candidate failed the polygraph exam.

Two candidates were given the psychological examination. One candidate passed the psychological examination and one candidate failed the psychological examination.

Two candidates were skipped on the Final Eligibility List due to the candidates not responding to telephone calls and emails to proceed in the testing process.

## **New Hires**

No new hires in 2019.

## **Promotions**

Orlando D. Davis	to the position of Sergeant	January 13, 2019
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Joseph R. Crement	to the position of Corporal	January 20, 2019
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## **Retirements**

No retirements in 2019.

## **Resignations**

There were no resignations in 2019.

## **Terminations**

There were no terminations in 2019.

## **Rules & Regulations**

No changes were made to the Rules & Regulations in 2019.